

Posting: UCDSB SUPERINTENDENT OF SCHOOLS

Start Date: September 1, 2024

Location: Brockville, Ontario – Central Board Office (with frequent travel throughout the district)

We prepare all students for a successful life.

The Upper Canada District School Board serves approximately 27,000 students and has 4,200 employees who support student learning in 78 schools. Our school district is one of the largest in Ontario, encompassing 12,000 square kilometers and eight counties bordered by the St. Lawrence River to the south, Quebec to the east, Ottawa-Carleton to the north and the Limestone district to the west. The Upper Canada District School Board is situated on traditional Anishinaabe and Haudenosaunee Territory.

The Upper Canada District School Board invites applications for the position of Superintendent of Schools. We are seeking an accomplished educator with a strong desire to serve students and are noted for leading others in complex work connected with student achievement and well-being within schools and across systems. Candidates must have a track record of respectful and productive interaction with colleagues, parents, students, labour groups, external community agencies, and trustees.

Superintendents of Schools in the Upper Canada District School Board must be prepared to implement, support and monitor the stated priorities of our UCDSB Strategic Plan for 2024-2025, and respond to the commitments related to the Director's Work Plan. These plans are essential to the pursuit of positive change in student learning, continuous improvement in student well-being & belonging, transformation across the school district to deliver programs that our students need and securing accountability in work that is identified as essential to schools / the school district.

As part of the Director of Education's Executive Council, Superintendents of Schools are assigned responsibilities for supporting and supervising elementary, secondary, and alternative schools throughout our school district. This assignment also has system-level portfolios and project responsibilities. The successful candidate has demonstrated skill and commitment around equitable and inclusive learning practices in schools and the school district which are culturally reflective of and responsive to the students they teach and, has enabled a focus on "student voice" as evidenced by their recent leadership efforts. As a system leader in education, the successful candidate is prepared to actively support professional learning and training in all aspects of equity, anti-racism, anti-oppression, and human rights.

This invitation for applications is open to internal and external candidates.

Qualification & Experience Requirements:

- Candidates must be member of the Ontario College of Teachers in good standing.
- Possess, or be working towards, Ontario Supervisory Officer qualifications as per the Education Act and its regulations. Candidates working towards SOQP are expected to complete it within 2 years of hire date or have a clear plan for completion within a reasonable timeframe.
- Successful school leadership experience as a school principal.
- A current driver's license and access to a vehicle are essential to this role, which involves frequent travel to rural and remote areas throughout the school district.

Application Requirements

- Letter of application (maximum of one page), a curriculum vitae (maximum of three pages), and a leadership statement (maximum of two pages) outlining your approach for improving student achievement.
- The names of four professional references with authorization to contact under the terms of the *Municipal Freedom of Information and Protection of Privacy Act*. Your references must include your current supervisor.
- A letter of reference from your current supervisor commenting on your proven success as a leader in education, referencing the domains of the Ontario Leadership Framework.

To apply, qualified candidates are to send the required materials by email to the attention of **Rhonda McNish, Executive Assistant to the Director** rhonda.mcnish@ucdsb.on.ca no later than **4:00 p.m. on Wednesday, May 1st, 2024**. The interview and selection process will begin in May 2024.

The Upper Canada District School Board (UCDSB) is committed to equity in employment. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. The UCDSB is committed to providing accommodations [for people with disabilities]. If you require an accommodation, we will work with you to meet your needs. This would be facilitated upon receiving an interview and would be done by contacting Human Resources at askUCHR@ucdsb.on.ca.

**Jamie Schoular,
Chair of the Board.**

**Ron Ferguson,
Director of Education.**